মিটিং রেজল্যুশন বই
MEETING RESOLUTION BOOK

মিটিং-এর ক্রমিক সংখ্যা/Serial No. of Meeting : 01

মিটিং-এর তারিখ/Date of Meeting : 10.7.18

মিটিং-এর সময়/Time of Meeting : 12.30 pm
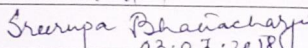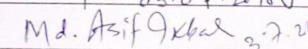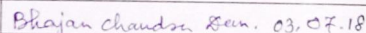
মিটিং-এর স্থান/Venue of Meeting : IQAC Room
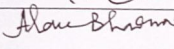
উপস্থিত সভ্যগণের নাম/Name of Members Present

Khatra Adibasi Mahavidyalaya

Khatra Bankura

Academic Session 2018 - 2019

IQAC Meeting Notice

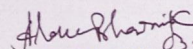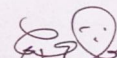Meeting No. KAM/IQAC/01/ 18-19   Date: 03.07.2018

All the members of Internal Quality Assurance Cell are hereby informed that the first meeting of the IQAC (Session 2018-19) will be held on 10.07.2018 at 12:30 pm in IQAC Room. All members are requested to be present.

Sl No.	Name and Designation	Signature
1.	Dr. Parthasarothi Hati, Teacher-in-Charge	3.07.18.
2.	Shri Aloke Bhowmik, Coordinator, IQAC	Aloke Bhowmik 03.07.2018
3.	Shri Muchiram Soren, Teacher Member	03/07/2018
4.	Smt. Sreerupa Bhattacharjee, Teacher Member	Sreerupa Bhattacharji 03.07.2018
5.	Dr. Md Asif Ikbal, Teacher Member	Md. Asif Ikbal 3.7.2018
6.	Dr. Tuhin Majumdar, Teacher Member	3/7/18
7.	Dr. Swaruup Kumar Maji, Teacher Member	
8.	Bhajan Chandra Dan	Bhajan chandra Dan. 03.07.18
9.		

Agenda:

1. Confirmation of the last meeting
2. Online Admission
3. Academic Calendar for 2018-19
4. Use of ERP
5. Induction Programme on CBCS pattern
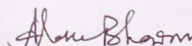
Co-ordinator
I Q A C
Khatra Adibasi Mahavidyalaya

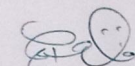Teacher-in-Charge
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura

Minutes of the Meeting:

1. All the decisions taken by the IQAC in the last meeting have been approved and confirmed.

2. IQAC proposes any kind of help to the Admission Sub-committee Convener, Dr. Asif Ikbal for smooth conduction of Online Admission. IQAC also suggests Dr Ikbal to ensure that e-prospectus be uploaded in the college website.

3. The Master Routine of the college was prepared by the concerned committee and it was approved by the IQAC.

3. Dr. Swarup Maji in consultation with IQAC members prepared the academic calendar and places it before the house. The house approves the Academic Calendar and ensures that it is displayed in notice boards and uploaded in the website. Heads of the Departments consolidated their academic plan into Academic Calendar.

4. IQAC recommends that Financial and Academic data to be stored in cloud-based data management software ERP under the aegis of CAMS.

5. IQAC Coordinator places before the house the proposal to conduct Induction Programme on CBCS pattern for the newly admitted students. The house approves the idea and the date of 20.08.2018 is unanimously decided for the same. The Teacher-in-Charge also advises the IQAC Coordinator to request all departments to conduct their departmental orientation programme for their respective students.

Co-ordinator 10.07.2018
I Q A C
Khatra Adibasi Mahavidyalaya

Teacher-in-Charge
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura